



JOB ANNOUNCEMENT

The management of Energy Utility Corporation Limited (EUCL) informs the public that it is recruiting competent, qualified, and experienced staff to fill the following positions:

S/N	POSITION	NUMBER REQUIRED	KEY ROLES & REQUIREMENTS
1	Chief Engineer Distribution Control centre	01	<p><u>Job summary</u></p> <p>Safely and effectively manage the operations of Distribution Network within the Distribution Control Centre. Effectively interact over the phone with National control centre (NCC), field crews, and substation personnel, contractors, while carefully monitoring system conditions to anticipate and mitigate potentially dangerous and costly system issues which might impact reliability of the distribution Network. Continually train System operators to improve their system knowledge and utilize simulation to practice new situations which broaden their expertise. Effectively respond and restore the bulk electric system to safe operating conditions before, during and after major system disturbances. Relies on extensive experience and judgment to plan and accomplish goals</p> <p><u>KEY RESPONSIBILITIES</u></p> <ol style="list-style-type: none"> 1. Ensuring the efficient and rapid Communication among Electricity Distribution Network Maintenance crews to reduce its recovery time and keep its reliability. 2. Identify and contribute to the resolution of complex technical, operational, and organizational issues. 3. Develop and maintain effective working relationships with internal and external stakeholders and key strategic partners. <p><u>Education/Experience</u></p> <ul style="list-style-type: none"> • Master's degree in electrical engineering, Mechanical or Electromechanical engineering, Renewable energy, electrical Power system engineering, Electronics and Telecommunication Engineering, with at least 5 years of relevant experience in electrical network system handling, electricity network planning & development, smart grid system handling, electrical power system management in energy sector or any other recognised organisation. <p>OR</p> <ul style="list-style-type: none"> • Bachelor of Science (MSc) Degree in Electrical Engineering, Mechanical or Electromechanical engineering, Renewable energy, electrical Power system engineering, Electronics and Telecommunication Engineering, with at least 6 years of relevant experience in electrical network system handling, electricity network planning & development, smart grid system handling, electrical

			power system management in energy sector or any other recognised organisation.
2	Business Analyst	01	<p><u>Job Summary</u></p> <p>To provide financial insights that help the decision-making process, align capital and resource allocation within the business budget . In addition, to develop and monitor data quality metrics and ensure business data and reporting needs are met.</p> <p><u>KEY RESPONSIBILITIES</u></p> <p>Strategic Planning</p> <ol style="list-style-type: none"> 1. Develop business designs and deliver analytical management information for the utility. 2. Drive the Key Performance Indicator dashboard for reporting operational and Financial performance, Energy Efficiency & Demand Side Management (DSM) and Customer Service Quality, 3. Co-ordinates department's Budget preparation and monitor cost versus budget; 4.Oversee and control financial elements of CAPEX including submissions, controls and closure <p>Reporting</p> <ol style="list-style-type: none"> 1. Compile and prepare statistical reports. Consolidate information into cohesive and understandable formats for use in management decision making 2. Carry out change impact analysis to assess potential implication of changes, 3. Prepare company monthly, quarterly and annual reports <p><u>Education/Experience</u></p> <ul style="list-style-type: none"> • Bachelor's Degree (minimum) in the following subjects: Business studies, Business administration, Management, Information Technology) • At least 4 years of progressive work experience as Business analyst or any other similar position, • 2 years working experience with Master in the above subjects • Strong understanding of regulatory and reporting requirements as well as plenty of experience in forecasting, budgeting and financial analysis combined with understanding of key performance indicators.





3	Environmentalist	01	<p><u>Job Summary</u></p> <p>Manage the land acquisition process for materializing electrical infrastructures in compliance with expropriation, Social and Environmental regulatory, policies and procedures.</p> <p><u>KEY RESPONSIBILITIES:</u></p> <p><u>Technical Delivery</u></p> <ol style="list-style-type: none"> 1. Manage the land acquisition process for materializing electrical infrastructures in compliance with expropriation, Social and Environmental regulatory, policies and procedures; 2. Manage the expropriation process of Projects Affected Persons (PAPs) for projects implemented by EUCL; 3. Manage the work of property valuers and contractors to ensure that fair valuation and compensation are done in accordance with the applicable expropriation laws and policies; <p><u>Education/Experience</u></p> <ul style="list-style-type: none"> • Must hold a bachelor's degree (A0) in Environmental engineering, water resources and environmental management or related fields; • Demonstrate at least 3 years' management experience of social impacts assessment and mitigation related to projects; • Excellent communication skills in English and Kinyarwanda languages
4	Revenue Protection Officer	05	<p><u>Job Summary</u></p> <p>Carry out any Revenue Protection site visits to investigate, detect and prevent energy theft.</p> <p><u>KEY RESPONSIBILITIES</u></p> <ul style="list-style-type: none"> • Negotiate payment terms involved and where necessary carry out any meter exchange functions. maintenance, repairs, upgrades and de-energization checks • Where required, respond to requests on emergency callouts for energy theft activities. In addition, provide police statements when requested. • Actively challenge any unsafe act and follow safe working practices and procedures Advisory Services <p><u>Education/Experience</u></p> <ul style="list-style-type: none"> • Bachelor's Degree (A0) in Electrical, Electromechanical Engineering

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			<ul style="list-style-type: none"> At least 3 years of experience in inspection role and having that experience in energy inspection will be an added value.
5	Billing Officer	01	<p>Job Summary</p> <ul style="list-style-type: none"> Contribute to the on-going financial viability of REG through timely and accurate customer billing; <p>Key Roles & Requirements</p> <ul style="list-style-type: none"> Oversee, implement and streamline billing and collections processes. Manage the month-end closing of the billing group information. Monitor customers' accounts by maintaining spreadsheets and files and tracking the status of invoices. Invoice customers for the energy facilities used. Plan and implement quality assurance for all processes. Special program/billing planning and implementation Staffing discussions and planning/interviews; Team building. Field Operators' problem escalation and customer service Assist with the implementation of a new billing system. <p>Education/Experience</p> <ul style="list-style-type: none"> Ao in Economics, Accounting, Management, Mathematics and Statistics Fluency in Kinyarwanda, bi-lingual language capability, either French/English being excellent in speaking, reading and writing, and with the level of the respective other language sufficient for general business-related, communication and correspondence. Profound knowledge in Microsoft Office applications, like MS Word, MS Excel, MS Access
6	Communication Engineer	03	<p>Job Summary</p> <p>Ensure network reliability, availability, and provide support on the telecommunication network used on the distribution of electricity network (RADIO, BPL and Fiber Optics) to enable all aspects of the network, including maintenance, sustenance of existing networks, and identification/correction of complex internetwork issues.</p> <p>Key Roles & Requirements</p> <p>Technical Support</p> <ol style="list-style-type: none"> Ensures smooth transmission of data by configuring networks that fulfil the objective of the organization. And champions the upgrade of new and existing telecom equipment, hardware, and software Performs assessment aimed at resolving technical issues with respect to computer, server, network, and voice in a timely manner. Maintains data communication network hardware and systems, conducts research aimed at isolating, analyzing, and resolving errors. Evaluates and updates older networks as required in accordance with specified plans

			<p>Safety</p> <ol style="list-style-type: none"> 1. Monitor that the National Grid and Distribution network operations are executed in compliance with Corporate, Regulatory, and statutory Safety Standards and policies. 2. Maintain a record of all staff authorized to operate the electricity system with their specific levels of authorization as stipulated in regulatory guidelines <p>Leadership</p> <ol style="list-style-type: none"> 1. Provider leadership to network communication technician. <p>Education/Experience</p> <ul style="list-style-type: none"> • Bachelor Degree(A0) in information system technology, computer science engineering, data communication and software engineering, Electrical Engineering, Mechanical or Electromechanical engineering, Renewable energy, electrical Power system engineering, Electronics and Telecommunication Engineering, with at least 2 years of relevant experience in computer systems handling, software development, networking, programming, electrical/power network system management, information technology, software management, data communication engineering, electricity network planning & development, smart grid system handling in energy sector or any recognized.
7	Protection Engineer	03	<p>Job Summary</p> <p>Ensure network reliability and stability of Transmission and Distribution Grid and contribute towards secure power plants protection.</p> <p>Key Roles & Requirements</p> <ul style="list-style-type: none"> • Minimize substation AC/DC system failures • Minimize non-emergency Outages • Corrective Action to avoid Repeated Unplanned Outages; <p>Safety</p> <ul style="list-style-type: none"> • Safety Implementation & Awareness <p>Education/Experience</p> <ul style="list-style-type: none"> • Bachelor's Degree (BSc) in Electrical/ Power system/ Renewable energy/Mechanical/electronics and telecommunication engineering with two (2) years of experience in power system generation and having that experience in substation/power system planning will be an added value OR • Advanced Diploma (A1) in Electrical/ Power system/ Renewable Energy /Mechanical/ Electronics and Telecommunication engineering with three (3) years of in power system generation and having that experience in substation/power system planning will be an added value





Required Documents for application:

1. An application letter;
2. A detailed updated Curriculum Vitae;
3. A proof of Work Experience
4. A photocopy of academic degree;
5. A photocopy of the Identity card;
6. Full addresses of three referees, including preferably one of previous supervisors.

Submission of Applications

Interested and qualified candidates should submit their soft copy applications documents in one folder addressed to **Managing Director of EUCL**, through recruitment@eucl.reg.rw with the position they are applying for in subject line not later than **1.3 SEP. 2023** 00 pm. Hard copies are not accepted. Only shortlisted candidates shall be contacted. For more details on the Terms of Reference for these positions, please visit our website on www.reg.rw.

Note: "REG is an equal opportunity employer. As part of its Gender Mainstreaming policy and program, we seek to increase the number of women in all levels of the organization. Therefore, we strongly encourage women to apply. Special consideration will be given to qualified women applicants."

Done at Kigali,


Armand ZINGIRO

Managing Director

