

**TENDER NOTICE**

**TITLE OF THE TENDER:** TENDER DOCUMENT FOR PROVISION OF SERVICES FOR DESIGNING AND UPGRADING THE REG WEBSITE

**TENDER REFERENCE N°:** 11.07.021/...../NCS/25-26/NCB/REG-DIT-PROC/CEO/AZ/RM

**PROCUREMENT METHOD:** NATIONAL COMPETITIVE BIDDING (NCB)

**CLIENT AND SOURCE OF FUND:** RWANDA ENERGY GROUP (REG)

1. Rwanda Energy Group (REG) now invites sealed bids from eligible bidders for the PROVISION OF SERVICES FOR DESIGNING AND UPGRADING THE REG WEBSITE.
2. Bidding will be conducted through National Competitive Bidding (NCB) in accordance with the Procurement Procedures Manual of REG.
3. The Bidding Document may be obtained by interested bidders for any working days from ..04.../..02.../2026, from 8:00 am to 5:00 pm at REG Headquarters, 1<sup>st</sup> Floor, Room N° G114, in the Secretariat Office of the Procurement Management of EUCL, P.O Box 5634 Kigali, gruhumuriza@eucl.reg.rw or rmutungi@eucl.reg.rw; upon presentation of proof of payment of a non – refundable amount of Ten Thousand Rwandan Francs (**10,000 Frw**). This payment shall be made to Account N° 00040-06965705-77 opened at Bank of Kigali. Bids must be delivered to the address below **before or not later than 10:00am local time** on ..27.../..02.../2026. Electronic bidding **will not** be permitted. Late bids will be rejected and returned unopened.
4. All bids shall be accompanied by an original bid security of One Million Rwandan Francs (**Frw 1,000,000**) issued by a reputable bank or other financial institutions with the validity period of One Hundred Fifty (150) days from the opening date of bids
5. Bids will be opened in a public session and in the presence of the bidders’ representatives who choose to attend in person in the conference room at EUCL Headquarters Office at **10:30 am local time** on the same day.
6. Well printed bids, properly bound and presented in two copies one of which is the original must reach the Secretariat of the Procurement Management at the address mentioned below not later than ..27.../..02.../2026 at 10:00 am. Late bids will be rejected and returned unopened. The address referred to above is:  
Attention: To the Chief Executive Officer,  
REG Headquarters Office, 1<sup>st</sup> Floor, Room N° G114, at the Secretariat of the Procurement Management Kigali – Rwanda
7. The bids will remain valid for 120 days starting from the deadline of bids submission
8. The outer envelope should clearly indicate the tender number and title

Done at Kigali on ..30.../..01.../2026

Ronald MUTUNGI  
Head of Procurement Management Services



Digitally  
signed by  
EUCL(Head  
Procurement  
Unit)



Armand ZINGIRO  
Chief Executive Officer

Digitally signed by  
Rwanda Energy  
Group(CEO)  
Date: 2026.01.30  
11:39:10 +02'00'