



### INVITATION TO BID (ITB)

TITLE: TENDER FOR PROVISION OF CLEANING SERVICES TO ENERGY UTILITY CORPORATION LIMITED PREMISES UNDER FRAMEWORK ARRANGEMENT  
TENDER REF N<sup>o</sup>: 11.07.022/1754/NC/NCB/21-22/ EUCL/PROC-HAL-DCS/AZ/FM/27  
PROCUREMENT METHOD: NATIONAL OPEN COMPETITIVE BIDDING  
SOURCE OF FUND: ENERGY UTILITY CORPORATION LIMITED (EUCL)

1. The Energy Utility Corporation Ltd (EUCL) hereby invites sealed bids from eligible bidders for submitting their best offers for provision of cleaning services to energy utility corporation limited premises under framework arrangement as indicated in detailed statement of requirements,
2. The participation in this tender is open and equal conditions to all companies specialized in the field that meet the minimum qualification criteria as stated in the SBD.
3. This tender is made of three (3) indivisible Lots:
  - **Lot1:** Cleaning of Head Office/REG-EUCL, BIREMBO Substation, JABANAI Power Plant, NCC (Dispatching), JABANAI 20 MW Thermal Power Plant and branches offices in Kigali City
  - **Lot2:** Cleaning branches of Southern, Western and Northern provinces offices
  - **Lot 3:** Cleaning of Substations and Power Plants

All interested bidders are allowed to bid for all lots or any of the three lots

**Site visit is not compulsory to all interested bidders**, however in case any company want to do so, they must look for authorization from procurement unit before going to the site.

4. Bidding will be conducted through open competition procedures specified in the Procurement User Manual of REG as updated to date,
5. Tender Documents may be obtained on any working day from 7:30 am to 5:00 pm at EUCL Headquarter, KN82 ST3 Nyarugenge District, 1<sup>st</sup> Floor, Room N<sup>o</sup> G114, in the Secretariat Office of the Procurement Management Unit, email: [procurement-eucl@eucl.reg.rw](mailto:procurement-eucl@eucl.reg.rw), [onizeyimana@eucl.reg.rw](mailto:onizeyimana@eucl.reg.rw) .Tel.: +250789222960, upon presentation of a proof payment of a non-refundable fee of Ten Thousand Rwandan Francs (10,000Frw) deposited to Account N<sup>o</sup> 25044962001 opened at I&M Bank, Rwanda.
6. Well printed bids, properly bound and presented in two copies one of which is the original must reach the Secretariat of the Procurement Management at the address mentioned above not later than 15/12 2021 at 10:00 am. Late bids and electronic bids will be rejected and returned unopened. The bids should be well sealed and addressed to the following address:  
**Attention: To the Managing Director,  
Energy Utility Corporation Limited (EUCL)  
EUCL Headquarter Office's  
1<sup>st</sup> Floor, Room N<sup>o</sup> G114, at the Secretariat of the Procurement Management  
Kigali – Rwanda**
7. Bids will be opened in the presence of bidders or their representatives who choose to attend at EUCL main board room on 15/12 / 2021 at 10:30 am.
8. All bids shall be accompanied by a Bid Security of 600,000Frw for Lot1, 440,000Frw for Lot 2 and 600,000Frw for Lot 3 issued by a reputable financial institution recognized in Rwanda with validity of 150 days from the submission date
9. The bids will remain valid for 120 days starting from the deadline of bids submission. The Outer envelope should clearly indicate the tender name and title.

Done at Kigali, on 24/11/2021

Digitally signed  
by EUCL(Head  
of Procurement)

**Ronald MUTUNGI**  
Head Procurement Management

**Armand ZINGIRO**  
Managing Director



KN82 ST3, Nyarugenge District, Kigali City, P.O. Box 5634 Kigali, Rwanda  
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