



TENDER NOTICE

TITLE: TENDER FOR HIRING A FIRM FOR DESIGNING, PRINTING, MANUFACTURING, AVAILING AND FIXATION OF PROMOTIONAL MATERIALS AND SUPPLY OF GOODS TO RWANDA ENERGY GROUP (REG)

TENDER REFERENCE NO: 11.07.021/..123../23-24/G/NCB/PROC-REG/CEO/AZ/SU

1. The Rwanda Energy Group (REG) (hereinafter called "Client") funded by Rwanda Energy Group (REG) *budget* towards the cost of Hiring A Firm For Designing, Printing, Manufacturing, Availing And Fixation Of Promotional Materials And Supply Of Goods To Rwanda Energy Group (REG) Under Framework Agreement . The Client intends to apply a portion of the funds to eligible payments under the contract for which this Bidding Document is issued.
2. The Rwanda Energy Group invites eligible bidders to submit bids for **Hiring A Firm For Designing, Printing, Manufacturing, Availing And Fixation Of Promotional Materials And Supply Of Goods To Rwanda Energy Group (REG) Under Framework Agreement** as indicated in detail in the statement of Requirements.
3. Tender Documents in English may be obtained on any working day from 9:00 am to 5:00 pm at EUCL Headquarter, KN82 ST Nyarugenge District, 1st Floor, Room N° G114, the Secretariat Office of the Procurement Management of EUCL, E-mail: procurement-eucl@eucl.reg.rw, sumubveyi@eucl.reg.rw upon presentation of proof payment of a non-refundable fee of Ten thousand Rwandan Francs (**10,000Frw**) to Account N° 25044962001 opened at I & M Bank .
4. All bids shall be accompanied by a Bid Security of **1,140,000Rwf** issued by a reputable financial Institution Recognized in Rwanda. The bids will remain valid for **120 days** starting from the deadline of bids submission.
5. Enquiries regarding this tender may be addressed to a Procurement specialist at sumubveyi@eucl.reg.rw
6. Well printed bids, properly bound and presented in two copies one of which is the original must reach the Secretariat of the Procurement Management at the address mentioned below **not later than 08./05/ 2024 at 10:00 am**. Late bids will be rejected and returned unopened.

The address referred to is:

Attention: To the Chief Executive Officer,
REG-EUCL Headquarter Office
1st Floor, Room N° G114, at the Secretariat of the Procurement Management
Kigali – Rwanda

7. Bids will be opened in the presence of bidders or their representatives who choose to attend at REG/EUCL Headquarter, KN82 ST Nyarugenge District, in the conference room on **the same day at 10:30am local time**.
8. The Outer envelope should clearly indicate the tender name and reference
9. Bidding will be conducted in accordance with the REG Procurement procedures manual

Done at Kigali, on 09/04/2024.

Ronald MUTUNGI
Head of Procurement Management


Digitally signed by
EUCL(Head of
Procurement)



Armand ZINGIRO
Chief Executive Officer

Digitally signed by REG(CHIEF
EXECUTIVE OFFICER)
Date: 2024.04.05 00:43:47
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