

**TENDER NOTICE**

**TENDER TITLE:** SUPPLY OF FUEL ON ELECTRONIC CARDS FOR EUCL MOTOR VEHICLES IN KIGALI AND UPCOUNTRY

**TENDER NUMBER:** 11.07.022/022/G/NCB/25-26/EUCL-PROC/DCS/CG/RM

**PROCUREMENT METHOD:** NATIONAL OPEN COMPETITIVE BIDDING (NCB)

**SOURCE OF FUND:** ENERGY UTILITY CORPORATION LIMITED (EUCL)

1. The Energy Utility Corporation Limited (EUCL) hereby invites sealed bids from eligible bidders specialized in the field for submitting their best offers for **supply of fuel on electronic cards for EUCL vehicles and motorcycles in KIGALI and upcountry under framework agreement of one (1) year renewable twice subject to satisfactory performance of the supplier** as indicated in detail in the supply of Requirements.
2. This tender is made of **One (1) Indivisible Lot** and the participation is open on equal conditions to all companies specialized in the field. Bidding will be conducted through the National Competitive Bidding (NCB) method specified in the Procurement User Manual of REG as updated to date.
3. Tender Documents can be obtained on working days starting from 9:00 am to 5:00 pm at EUCL Headquarter, KN82 ST Nyarugenge District, 1<sup>st</sup> Floor, Room N° G114, the Secretariat Office of the Procurement Management of EUCL, E-mail: [procurement-eucl@eucl.reg.rw](mailto:procurement-eucl@eucl.reg.rw), [onizeyimana@eucl.reg.rw](mailto:onizeyimana@eucl.reg.rw) upon presentation of a proof payment of a non-refundable fee of **10,000Rwf** deposited to EUCL Account N° **2001161020000121** opened at **NCBA Bank**, Rwanda or Account No **25044962001** Opened at **I&M Bank**, Rwanda.
4. Well printed bids, properly bound and presented in two copies, of which one is the original copy must reach the Secretariat of the Procurement Management at the address mentioned below not later than **23./04./2025 at 10: 00a.m** Late bids and electronics bids will be rejected and returned unopened.

The bids should be well sealed and addressed to the following address:

Attention: To the Managing Director,  
Energy Utility Corporation Limited (EUCL)  
EUCL Headquarter Office's  
1<sup>st</sup> Floor, Room N° G114, at the Secretariat of the Procurement Management  
Kigali – Rwanda

5. Bids will be opened in the presence of bidders or their representatives who choose to attend at EUCL Main Boardroom on **23./04./2025 at 10:30a.m.**
6. All bids shall be accompanied by a Bid Security of **13,500,000Frw** Issued by a corresponding Rwandan financial institution as per format provided in the bidding document with the validity period of at least 150 days from the opening date of bids.
7. The bids shall remain valid for 120 days starting from the deadline of bids submission.
8. The Outer envelope should clearly indicate the tender name and title.
9. Bidding will be conducted in accordance with the REG Procurement procedures manual.

Done on **30./12./2025**



Ronald MUTUNGI  
**Head Procurement Management Services**



Claver GAKWAVU  
**Ag. Managing Director**