



## TENDER NOTICE (TN)

**TITLE OF THE TENDER:** TENDER FOR SUPPLY OFFICE STATIONARIES UNDER FRAMEWORK AGREEMENT

**TENDER REFERENCE N°:** 11.07.022/017/G/NCB/24-25/EUCL/DCS-PROC/CG/RR/055

**PROCUREMENT METHOD:** NATIONAL COMPETITIVE BIDDING (NCB)

**CLIENT AND SOURCE OF FUNDS:** ENERGY UTILITY CORPORATION LTD (EUCL)

Energy Utility Corporation Limited (EUCL) hereby invites sealed bids from eligible bidders for the “Tender for the Supply of Office Stationaries Under A Framework Agreement

1. The participation to the competition is open on equal conditions to all companies specialized in the field.
2. Bidding will be conducted through the National Competitive Bidding (NCB) in accordance with the Procurement Procedures Manual of REG/EUCL as modified to date, and the participation to the competition is open on equal conditions to all companies specialized in the field, that meet the minimum qualification criteria as detailed in the SBD.
3. The Tender Document may be obtained on any working day from 9:00 am to 5:00 pm at EUCL Headquarter, 1<sup>st</sup> Floor, Room N° G114, in the Secretariat Office of the Procurement Management of EUCL, P.O Box 5634 Kigali. E-mail: procurement-eucl@eucl.reg.rw, upon presentation of a proof payment of a non-refundable fee of ten thousand Rwandan Francs (10,000 Frw) deposited to Account N° 25044962-01-96 opened at I & M Bank, Rwanda.
4. Well printed bids, properly bound and presented in two copies one of which is the original must reach the Secretariat of the Procurement Management at the address mentioned below not later than 19/6/2025 at **10:00 am**. Late bids will be rejected and returned unopened.  
The address referred to above is:  
Attention: To the Managing Director,  
EUCL-REG Headquarter Offices  
1<sup>st</sup> Floor, Room N° G114, at the Secretariat of the Procurement Management  
Kigali–Rwanda
5. Bids will be opened in the presence of bidders or their representatives who choose to attend at EUCL-REG main boardroom in a public session on 19/6/2025 at **10:30 am** local time.
6. All bids shall be accompanied by a Bid Security of One Million Five Hundred Two Thousand Four Hundred Forty Seven Rwandan francs (1,502,447Frw ) issued by a reputable financial institution recognized in Rwanda, with the validity period of one hundred fifty (150) days from the opening date of bids.
7. The bids will remain valid for 120 days starting from the deadline of bids submission.
8. The Outer envelope should clearly indicate the tender reference number and title.

Done at Kigali on 28.5/2025

  
Ronald MUTUNGI  
Head Procurement Management Services

  
Claver GAKWAVU  
Ag. Managing Director

