



### TENDER NOTICE

**TITLE:** ACQUISITION OF HOTEL SERVICES REQUIRED BY EUCL IN KIGALI UNDER FRAMEWORK CONTRACT

**TENDER REFERENCE:** 11.07.022/0.4/2024-2025/NCB/G/EUC-PROC-HR/CG/RR/kk  
**PROCUREMENT METHOD:** NATIONAL OPEN COMPETITIVE BIDDING (NCB)

**SOURCE OF FUNDS:** Energy Utility Cooperation Limited (EUCL)

The Energy Utility Corporation Limited invites eligible bidders specialized in the field to submit their best offer for tender related to Acquisition of Hotels Services required by EUCL in Kigali under framework contract.

**Lot 1:** Three Star hotels, **Lot: 2** Two Star hotels, **Lot 3** Outside Catering Services.

1. Participation is open on equal conditions to all companies specialized in the field., bidding will be conducted through the National Open Competitive Bidding (NCB) method as specified in the REG Procurement User Manual as updated.
2. The Bidding Document may be obtained by interested bidders for any working days **from 9:00 am to 5:00 pm at REG-EUCL Headquarters, 1<sup>st</sup> Floor, Room N° G114**, in the Secretariat Office of the Procurement Management of EUCL, P.O Box 5634 Kigali, Email: [procurement-eucl@eucl.reg.rw](mailto:procurement-eucl@eucl.reg.rw); upon presentation of proof of payment of a non – refundable amount of Ten Thousand Rwandan Francs (10,000Frw). This payment shall be made to Account **2001161020000121/RWF** opened at **NCBA Bank, Rwanda**.
3. All bidders shall provide Declaration of Commitment.
4. Well printed bids, properly bound and presented in two copies one of which is the original must reach the Secretariat of the Procurement Management at the address mentioned below not later than .... **30.04/2025 at 10:00 am**. Late and Electronic bids will be rejected and returned unopened.

The address referred to above is:

Attention: To the Managing Director EUCL

REG-EUCL Headquarter Office

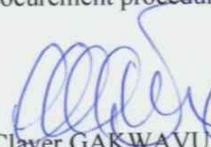
1<sup>st</sup> Floor, Room N° G114, at the Secretariat of the Procurement Management unit.

Kigali – Rwanda

5. Bids will be opened in a public session and in the presence of the bidders' representatives who choose to attend in the conference room at REG Headquarter Offices at **10:30 am local time on the same day**.
6. The bids will remain valid for 120 days starting from the deadline of bids.
7. The Outer envelope should clearly indicate the tender name and title.
8. Bidding will be conducted in accordance with the REG Procurement procedures manual.

Done at Kigali on **09/04/2025**

  
Ronald MUTUNGI  
Head Procurement Management Services

  
Claver GAKWAVU  
Ag. Managing Director

