

ADVERTISEMENT OF REQUEST FOR EXPRESSION OF INTEREST

ASSIGNMENT TITLE: RECRUITMENT OF A NATIONAL PROCUREMENT EXPERT

REFERENCE N^o: 11.07.022/1692/18/PROC-EUCL-MD/JCK/auw

1. Background

The Rwanda Energy Group (REG) has two subsidiaries, EDCL and EUCL tasked with Energy Development Projects and distribution and sell of electricity respectively. The institution works with several stakeholders and service providers to achieve its mandate. The procurement operations form a core and a cross-cutting activity of the institution and are pivotal in reducing the cost of sales and increasing the institution's revenues while delivering a first-class service to the Rwandan population thereby contributing to the country's achievement of its EDPRS and National Strategy for Transformation (NST) Objectives 2017-2024.

To this end, EUCL intends to engage the services of an individual consultant to be responsible for coordinating and streamlining procurement operations of the institution and skills transfer through capacity building in respect of the Country Procurement System, Company procurement Manuals as well as various Donors' Procurement Policies and guidelines.

In addition, the consultant will provide assurance to the MD that all EUCL procurements necessary for company's efficiency and effectiveness; are being conducted with strict adherence to procurement policy, procedures, legal and good governance standards; are completed without avoidable time delays; and once awarded, contracts are managed in a manner that maximizes value to the organization.

Expert Profile

Education: A Master's Degree in procurement or supply chain management or engineering or administration or law or any other relevant field with an experience of at least Five (5) years. A first degree in the above with an experience of at least Seven (7) years will also be acceptable. A demonstration of having held managerial positions in the consultant's work experience will be an added advantage.

Experience:

- Good knowledge of standard procurement methods and procedures for Rwanda and Donor Agencies, knowledge of UNCITRAL model law will be a distinct advantage;
- Experience in training, capacity building and setting up procurement systems in a new organisation will be a distinct advantage;
- Computer literacy and competence, Microsoft Word, Excel, Power Point;
- Proven ability to work and interact with people from diverse, professional, social and cultural backgrounds;
- Fluency in written and spoken English and Kinyarwanda. Knowledge of French would be an added advantage;
- Excellent analytical skills and report writing.

After the shortlisting the selection will be based on the detailed Terms of Reference for this assignment with specific objectives, scope of the assignments, Key deliverables, Timing, Competence and Qualifications and other requirements. These are available at www.reg.rw and DG market website: www.market.gov.rw. Consultants will be selected in accordance with the in the Rwandan new Public Procurement Law N°62/2018 of 25/08/2018 and new Ministerial Order N°001/14/10/TC of 19/02/2014 establishing regulations on Public Procurement Standard Bidding Documents and Standard Contracts.

Application and Submission

Interested and suitably qualified candidates should submit their Expression of Interest including CVs and a motivation letter highlighting how they meet the requirements detailed in the TOR. All applications should be submitted to the Central Secretariat of the Head of Procurement Management of REG/EUCL and should be addressed to:

**The Managing Director
Energy Utility Corporation Limited (EUCL),
KN82 ST 3, Nyarugenge District, Kigali City,
P.O Box 537 Kigali, Rwanda**

Electronic applications will also be accepted and may be sent through angele.uwituze@enabel.be and copy to lambert.kabera@uwituze@enabel.be . The outer cover for envelope shall be clearly marked: REQUEST FOR EXPRESSION OF INTEREST N° **11.07.022/1692/18/PROC-EUCL-MD/JCK/auw**

The deadline for submission of expression of interest will be **31/10/2018**, at 10:00 hours Kigali time. Further information can be obtained at the address below during office hours from 07H00 hours to 17H00 on all working days.

Done at Kigali, on 16/10/2018

**Eric BUGINGO
Head of Procurement Management**

**Maj. Eng. Jean Claude KALISA
Managing Director**