

LETTER OF INVITATION

TITLE OF THE TENDER: TENDER FOR RECRUITMENT OF A CONSULTANCY FIRM FOR MENTAL HEALTH SERVICES FOR EUCL STAFF UNDER FRAMEWORK AGREEMENT

TENDER REFERENCE N°: 11.07.022/...../CS/NCB/QCBS/25-26/EUCL/HR-PROC/CG/RM

PROCUREMENT METHOD: NATIONAL COMPETITIVE BIDDING (NCB)

SELECTION METHOD: QUALITY COST BASED SELECTION METHOD (QCBS)

CLIENT AND SOURCE OF FUND: ENERGY UTILITY CORPORATION LIMITED

1. Energy Utility Corporation Limited (EUCL) invites proposals from eligible Consultancy Firms for submitting their best proposals for a tender for **recruitment of a consultancy firm for mental health services to EUCL staff under framework agreement**

2. Bidding will be conducted through **National Competitive Bidding (NCB)** in accordance with the Procurement Procedures Manual of REG/EUCL.

3. The Request for Proposals may be obtained by interested consultants for any working day from **19...12...2025** at EUCL-REG Headquarters, 1st Floor, Room N° G114, in the **Secretariat of the Procurement Management at EUCL**, P.O Box 5634 Kigali, procurement-eucl@eucl.reg.rw; upon presentation of proof of payment of a non – refundable amount of ten thousand Rwandan Francs (**10,000 Frw**). This payment shall be made through Account N° 25044962001 opened at I&M Bank.

4. Well printed proposals, properly bound and presented in two copies, one of which is the original must reach the Secretariat of the Procurement Management at the address mentioned below not later than **13...01...2026** at **10:00 am**. Late proposals will be rejected and returned unopened.

The address referred to above is:

Attention: To the Managing Director,

EUCL-REG Headquarter Offices

1st Floor, Room N° G114, at the Secretariat of the Procurement Management

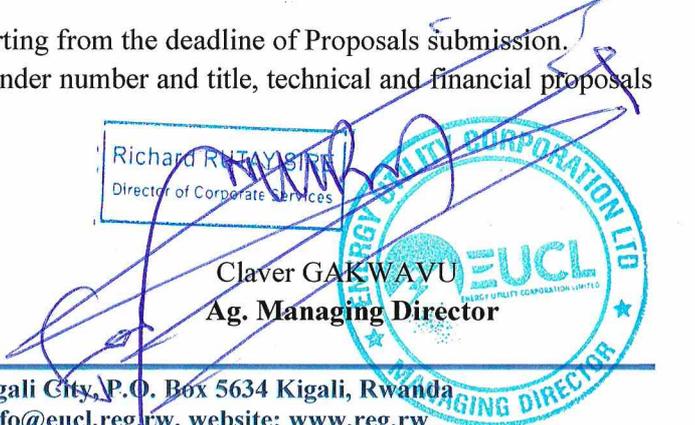
5. Proposals will be opened in a public session in presence of the bidders' representatives who choose to attend in person in the conference room at EUCL Headquarter Offices at **10:30 am local time on the same day**.

6. The proposals will remain valid for 120 days starting from the deadline of Proposals submission.

7. The Outer envelope should clearly indicate the tender number and title, technical and financial proposals must be separate in two envelopes.



Ronald MUTUNGI
Head Procurement Management Services



Richard RUTAYISIRE
Director of Corporate Services

Claver GAKWAVU
Ag. Managing Director

