



REQUEST FOR EXPRESSIONS OF INTEREST

SELECTION OF A CONSULTING FIRM TO DEVELOP MONITORING AND EVALUATION TOOLS AND CONDUCT REVIEWS, MID-TERM/FINAL EVALUATION OF INCREASING THE ADAPTIVE CAPACITY OF VULNERABLE RWANDAN COMMUNITIES TO ADAPT TO THE ADVERSE EFFECTS OF CLIMATE CHANGE PROJECT

Increasing Climate Change Adaptive Capacity of Rwandan Community

Energy Access Sector

Financing Agreement reference: **5550155001051**

Project ID No.: **P-RW-FA0-013**

The Government of Rwanda has received a grant from Global Environment Facility-Least Developed Countries Fund (GEF-LDCF) through African Development Bank (AfDB) to increase the adaptive capacity of vulnerable Rwandan communities to the adverse effects of climate change and intends to apply part of the proceeds of the grant to hire a consulting firm to develop Monitoring and Evaluation tools and conduct reviews, mid-term/final evaluation of Increasing the adaptive capacity of vulnerable Rwandan communities to adapt to the adverse effects of climate change project.

The Energy Development Corporation Limited (EDCL) now invites eligible consultants to indicate their interest in providing these services. Interested consultants must provide information indicating that they are qualified to perform the services (brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, etc.). Consultants may constitute joint-ventures to enhance their chances of qualification.

Eligibility criteria, establishment of the short-list and the selection procedure shall be in accordance with the African Development Bank's ***Procurement Framework dated October 2015***, which is available on the Bank's website at <http://www.afdb.org>. Borrowers are under no obligation to shortlist any consultant who expresses interest. Detailed Terms of Reference are available on the Rwanda Energy Group (REG) website which is www.reg.rw

Interested consultancy firms may obtain further information at the address below from 07:00-12:00 and 13:00-17:00 hours during working days:

Energy Development Corporation Limited (EDCL) KN 2 ST, Procurement Unit, 10th Floor KCT, SEAP Procurement Specialist, Tel: + 250 7 88 75 91 54

Email: procurement@edcl.reg.rw and copy to smunyawera@edcl.reg.rw

Expressions of interest must be delivered to the address below by **15th September 2018** at 10.00 hrs and mention "CONSULTING SERVICES TO DEVELOP MONITORING AND EVALUATION TOOLS AND CONDUCT REVIEWS, MID-TERM/FINAL EVALUATION OF INCREASING THE ADAPTIVE CAPACITY OF VULNERABLE RWANDAN COMMUNITIES TO ADAPT TO THE ADVERSE EFFECTS OF CLIMATE CHANGE PROJECT"

RUHIGULA Jackson GAFULEKA
Head of Procurement Management Services

Félix GAKUBA
Managing Director



Terms of Reference of consultancy to develop Monitoring and Evaluation tools and conduct reviews, mid-term/final evaluation of “Increasing the adaptive capacity of vulnerable Rwandan communities to adapt to the adverse effects of climate change project”

1. Project Profile

Project Title: Increasing the adaptive capacity of vulnerable Rwandan communities to adapt to the adverse effects of climate change

Project Aim: Improved quality of life for the Rwandan People

Project Objective: Diversified, strengthened and climate resilient rural livelihood opportunities for vulnerable women and men in the project area

Location

Karongi District: Mubuga, Gishyita, Rwankuba and Twumba

Nyamasheke District: Gihombo, Karengera, Ruharambuga, and Mahembe

Rusizi District: Nkungu, Nyakabuye, Bugarama, Butare, Bweyeye and Gikundamvura

Project Period

December 2016 – December 2021

Implementing Partner: National Fund for Environment and Climate Change

2. Project Summary and Rationale for the Assignment

Energy Development Corporation Limited (EDCL) Rwanda in partnership with the National Fund for Environment and Climate Change (FONERWA) won a four year grant from Global Environment Facility-Least Developed Countries Fund (GEF-LDCF) through African Development Bank (AfDB) to increase the adaptive capacity of vulnerable Rwandan communities to the adverse effects of climate change. The GEF-LDCF grant will added resources to the ongoing Scaling-Up Energy Access Project (SEAP) funded by AfDB under the Electricity Access Roll out Program (EARP).

The project for Increasing Climate Change Adaptive Capacity seeks to increase the adaptive capacity of vulnerable Rwandan communities to the adverse effect of climate change through livelihood diversification and investment in rural infrastructures. The project will maximize the impact of SEAP which provides infrastructure to distribute electricity for households and public institutions, creates and expands opportunities for local populations to pursue electricity-dependent income generating activities.

The project intends to impact the lives of over 800,000 people of which 240,000 are youth and has the following key outcome:

“Diversifying and strengthening climate resilient rural livelihood opportunities for vulnerable communities in Karongi, Nyamasheke and Rusizi Districts.

Under the framework of the above, EDCL requires consulting services to develop monitoring and evaluation tools and conduct project annual reviews, mid-term/final evaluation for “Increasing the adaptive capacity of vulnerable Rwandan communities to adapt to the adverse effects of climate change project”

3. Objectives of the assignment

- Develop the project M&E framework and Information Management System (IMS)
- Establish the project knowledge management strategy



- Document knowledge adaptation products and lessons learnt (Write shops)
- Produce monitoring reports per component and as annual project reports
- Systematic and objective assessment of ongoing or completed project activities including its design, implementation, and results to determine the relevance and fulfillment of objectives, development efficiency, effectiveness, impact, sustainability and risk management.
- To review progress against milestones and assess progress made towards the delivery of outputs and achievement of objectives as well as identify corrective actions if needed
- To provide information that is credible and useful, enabling the incorporation of lessons learned into the decision-making process of both beneficiaries and donor.

4. Deliverables

The assignment will include the following key deliverables:

- Inception report
- M&E framework and an Information Management System
- A Knowledge Management Strategy
- Training of Trainers
- Documentary reports of knowledge adaptation products
- Lessons learnt report
- Mid-term and final projects reports

5. Methodology

The consultant(s)/firm will utilize but not limited to the information available through secondary sources, review literatures and conduct households interviews and focus group discussions with various stakeholders ranging from beneficiary communities and relevant key informants such as (Government representatives, Academic Institutions and CSOs).

6. Skills and experience required

The selection of the consultants/firm will be based on the quality of their proposal (incl. methodologies, tools, quantifications, time schedule, CV, their financial offer, the relevant educational background and experience of the applicants in similar activities.

The applicants should have the following qualifications:

- The consultants/firm should have at least 10 years' experience in projects managerial services for climate resilience and management of natural resources.
- The team leader should be at least a master's degree holder and experienced in Results-Based Management for climate resilience and management of natural resources or other related disciplines
- The applicants should have an experienced team staff relevant to the assignment

7. Requirements for submission

Interested consultants/research institutes are required to submit:



- A technical proposal comprising the consultants'/firms' understanding of the terms of reference and an overview of the methodology that the team plans to use in order to meet the objectives of the assignment,
- A time-schedule for the assignment based on the scope,
- A detailed financial offer,
- The CVs of the persons involved in the assignment with their roles and responsibilities in the assignment and proof of previous similar assignments that they have conducted