

Job Advertisement

The management of Rwanda Energy Group Limited (**REG Ltd**) informs the public that it is recruiting competent, qualified and experienced staff to the following position:

No	Position	Number Required	Job requirement
1	Director of Human Resources	1	<p><u>Job Summary</u></p> <p>The Director of Human Resources Department will take lead of the HR Management, HR Operations, and Learning/Training & Development functions and to ensure that the Company is provided with sufficient numbers of appropriately competent and motivated staff to accomplish the strategic objectives of the organization.</p> <p><u>Educational Requirements:</u></p> <ul style="list-style-type: none"> • Master's degree in human resource management, Business Administration, Public Administration, Law, organisational/occupational psychology with experience of at least eight (8) years in Human resource Management and/or labour relations, 5 of which should be at a senior Management role <p>OR</p> <ul style="list-style-type: none"> • Bachelor's degree in human resources management, Business Administration, Public Administration, Law, organisational/occupational psychology with experience of at least ten (10) years in Human resource Management and/or labor relations, 5 of which should be at a senior Management role • Possession of a relevant HR professional qualification is an added advantage <p><u>Additional skills</u></p> <ul style="list-style-type: none"> • Leadership skills • Good Analytical skills • Interpersonal skills • Team player • Human Resources Management, • Foster Teamwork • Team building skills • Problem solving and decision-making skills • Negotiation skills

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| | | | <ul style="list-style-type: none">• Conflict Management skills• Good cultural awareness and sensitivity |
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Required Documents for application:

1. An application letter;
2. A detailed updated Curriculum Vitae;
3. A photocopy of academic degrees;
4. A photocopy of the Identity card/Passport;
5. Full addresses of three referees, including preferably one of previous supervisors.
6. Proof of Experience (Work Certificate (s))

Submission of Applications

Interested and qualified candidates should submit their soft copy applications addressed to the **Chief Executive Officer of REG Ltd** only through this e-mail address: regrecruitment@reg.rw not later than 18/08/2023 at **05:00 PM**. Only shortlisted candidates shall be contacted. For more details on the Terms of Reference for this position, please visit our website on www.reg.rw

Note: "REG is an equal opportunity employer. As part of its Gender Mainstreaming policy and program, we seek to increase the number of women in all levels of the organization. Therefore, we strongly encourage women to apply. Special consideration will be given to qualified women applicants."

Done at Kigali, on 27/07/2023




Ron WEISS
Chief Executive Officer